



City of Seat Pleasant

Finance Department

A CITY OF EXCELLENCE SMART CITY

“Seat Pleasant offers Smart City Services that is better, faster and personalized making it a City for me using information and communication technology, with the internet of things”. Summarize significant department progress for the reporting period that is indicative of providing services that are better, faster and personalized.

Department: Finance

Date of Report 4-27-2018

Reporting Period 4-01-2018 to 4-30-2018

- 1. With the use of the NetSuite Accounting System the Finance Department electronically verified and processed 316 purchase orders during the month of April. Out of the 316 purchase orders 123 payments were sent out as checks. Out of those 123 checks 15 were Red Light camera checks, 10 were Speed Camera checks, and 98 were General Fund checks. Out of the 316 purchase orders entered 27 were paid via wire transfer or online ACH payment. There were 4 total wire transfers in the month of April. 3 wire transfers came out of the General Fund account, while 1 came out of the Red Light camera account. There was a total of 23 online ACH payments. 1 came out of the Speed Camera account, while 22 came out of the General Fund account. In an attempt to deliver payments in a timely matter the Finance office is always looking to see if vendors accept payments online.**
- 2. The transition from Square to GovPay has been seamless and beneficial to the city. We can track all payments and get daily deposit just like we did with Square. The main difference is that we do not absorb the fee due to it being passed onto the customer. This allows the city to continue accepting online and credit card payments while not eating up some of the cost that goes along with it.**
- 3. The annual audit is almost near completion. After contacting the auditors, Lindsey & Associates, the city has been able to move forward on the problems that were present and should soon see a report.**

Revenue

Revenue Center #	Revenue Center Name	Amount
4000	Real Estate Revenue	\$ 9,966.11
4010	Interest on Late Payment of Real Estate Taxes	\$ 1,887.77
4030	Personal Property Taxes	\$ 889.90
4035	Personal Property Taxes - CGS Funding	\$ 323.60
4110	Housing Code Violations	\$ 985.00
4115	Foreclose/Vacant Property Registration	\$ 300.00
4120	Vehicle Releases	\$ 4,418.82
4130	Parking Citations	\$ 5,117.39
4150	Offender Based Funding - Speed Camera	\$ 95,315.50
4155	Offender Based Funding - Red Light Camera	\$ 40,104.47
4157	Prior Year Collections - Speed Camera	\$ 10,473.37
4160	Business License	\$ 75.00
4190	Building Permits	\$ 75.00
4210	County Disposal Fees	\$ 3,736.00
4225	Refuse	\$ 6,588.00
4250	Interest - CDs & Investments	\$ 0.11
4255	Interest - Checking Account	\$ 103.06
4290	Seat Pleasant Day Registrations	\$ 1,725.00
4291	MML Sponsorship	\$ 1,500.00
4300	Seat Pleasant Day Donations	\$ 550.00
4306	LGIT - Deductible Reimbursement	\$ 970.20
4310	Copies/Faxes/Other Misc	\$ 141.52
4311	Police/Accident/Incident Reports	\$ 238.35
4313	Public Works Landscaping	\$ 100.00
	Total	\$185,584.17

Expenditures

Cost Center #	Cost Center Name	Amount
5220	Training	\$ 50.00
5221	BFO Training	\$ 16,758.39
5611	Netsuite Carryover from FY17	\$ 10,869.22
	Total	\$ 27,677.61